IMPORTANT INSTRUCTIONS REGARDING M.DES. ROUND-02 OF SEAT ALLOTMENT, PAYMENT OF SEMESTER FEES & UPLOADING OF DOCUMENTS

Round 02 Seat Allotment	Tuesday, 04 June 2024
Payment of Tuition Fees of Semester-I for the Confirmation of Seat & Uploading of Documents	Tuesday, 04 June 2024 to Monday, 10 June 2024 (until midnight)

It will be the sole responsibility of the candidates to check for updates on the admissions website from time to time for the given days and confirm their seat before the given deadline *i.e.* **10 June 2024 (until midnight).** It may also be noted that all further communications, if any, from NID will be sent to the registered email ID of the candidate as provided at the time of applying online.

STEP 1: VIEWING OF ROUND-02 SEAT ALLOTMENT

The candidates can view the seat allotted to them in Round-02, by entering their login credentials, following the link provided on the admissions website.

STEP 2: ROUND-02 OF SEAT ALLOTMENT

Depending on the vacant seats after Round-01 of seat allotment, the next eligible candidates will be allotted a seat in the order of merit in their respective category. Such shortlisted candidates will have to confirm their seat by (a) paying the Tuition Fees of Semester-I as mentioned in **STEP 3** and (b) Uploading the required documents as mentioned in **STEP 4**, latest by **10 June 2024 (until midnight).**

The allotment of the seats will be purely based on the preferences of the discipline, submitted by the candidate **at the time of applying online.**

In case a candidate has applied in two disciplines and gets shortlisted in both the disciplines, then the candidate will be allotted a seat in the discipline marked as first preference ONLY and their seat in the discipline marked as preference 02 will be allotted to the next candidate in order of merit. Such candidates will not be able to claim their seat (in the discipline marked by them as preference 02) at any later stage of the admissions process.

In case a candidate has applied in two disciplines and gets shortlisted in only the discipline marked by them as preference 02, then the candidate will be allotted a seat in the discipline marked by them as preference 02.

In case a candidate has applied in two disciplines and is eligible in both the disciplines but gets shortlisted only in the discipline marked as Preference 02, the candidate will be allotted a seat in the discipline marked as Preference 02. If a vacancy arises in the discipline marked as Preference 01, **then by default**, the candidate will be allotted a seat in the discipline marked as Preference 01, based on the merit. The seat of such a candidate in the discipline marked as Preference 02 will then be offered to the next candidate in the order of merit and preference.

Obtaining a rank in the merit list does NOT guarantee admission to the discipline of your choice in M.Des programme.

If the candidate fails to either confirm the seat or make the payment of the Tuition Fees of Semester-I or upload the required documents, by **10 June 2024 (until midnight)**, the provisional allocation of seats will be cancelled, and the seat will be allotted to the next qualifying candidate in the order of merit and availability of seats in their respective category.

STEP 3: PAYMENT OF SEMESTER FEES FOR THE CONFIRMATION OF SEAT

The candidates are required to make the following online payment towards the Tuition Fees (which includes the Non-Refundable token fees) of Semester-I:

a. INR 2,28,500/- (which includes INR 30,000/- as NON-REFUNDABLE Token Fees) + Convenience Charges (as applicable) for GEN, GEN-EWS, OBC-NCL, SC, ST, PwD candidates;

b. USD 2,910 (which includes INR 75,000/- as NON-REFUNDABLE Token Fees) + Convenience Charges (as applicable) for Overseas candidates from SAARC & African Countries, Cambodia, Laos, Myanmar and Vietnam [#] ;

c. USD 6,410 (which includes INR 75,000/- as NON-REFUNDABLE Token Fees) + Convenience Charges (as applicable) for Overseas candidates from Rest of the World [#].

> [#] *USD conversion rate can be obtained from official website of RBI rbi.org.in. After making the payment, the payment details like UTR number, date of payment, screenshot of conversion rate, name of the person from whose account the fee is paid etc. is to be emailed to admissions@nid.edu*

All other charges/fees (as mentioned in the Fees Structure available on the website https://admissions.nid.edu) excluding the Tuition Fees of Semester-I shall be payable by the candidate upon receipt of the Provisional Offer of Admissions.

Upon verification of the documents (as mentioned in **STEP 4**), if the documents are found to be incorrect/invalid, the candidature of such candidates will stand cancelled. In case of such cancellations, the Tuition Fees paid by the candidate shall be refunded after deducting the NON-REFUNDABLE Token fees.

STEP 4: UPLOADING OF DOCUMENTS

The candidate will have to upload the scanned copies (in colour) of the following original documents as separate pdf files, each of size not more than 2 MB, by 10 June 2024 (until midnight):

1. Any one valid photo identity (Aadhar Card, Election ID, Driving License, PAN Card, Passport)
2. Birth Certificate **OR** School Leaving Certificate
3. 10th Marksheet
4. 12th Mark-sheet
5. Semester wise Marksheet **OR** Consolidated Transcript of Graduation/Diploma Programme issued by the University
6. Graduation (Degree) Certificate/Provisional Degree Certificate (if the graduation certificate is awaited,) issued by the University
7. Self-Undertaking, signed by the candidate as well as his/her parents and a certificate issued by the University (formats available on https://admissions.nid.edu), in case of the candidates whose results of the final qualifying examination of the degree/diploma is yet to be declared
8. Migration certificate issued by the University. In the case of the candidates who are appearing for their final qualifying examination in 2024, the same can be submitted by 30 August 2024
9. GEN-EWS/OBC-NCL/SC/ST Certificate, if applicable

10. Disability Certificate along with the UDID Card issued by Department of Empowerment of Person with Disability (available at http://www.swavlambancard.gov.in), if applicable
11. Valid Passport (First and last page), if applied under Supernumerary (Overseas) category*

The candidates who have applied under Supernumerary (Overseas) category should produce a valid passport. The candidate must ensure that the passport is current (not expired). It is the candidate's responsibility to obtain relevant visas and ensure that their passport is valid till the duration of the programme.

The candidate can review the uploaded documents until **10 June 2024 (until midnight).** In case the candidate wishes to modify the uploaded documents, he/she can re-upload the documents until **10 June 2024 (until midnight).**

If the candidate fails to either confirm the seat or make the payment of the Tuition Fees of Semester-I (including NON-REFUNDABLE Token Fees) or upload the required documents till **10 June 2024 (until midnight),** the provisional allocation of seats will be cancelled, and the seat will be allotted to the next qualifying candidate in the order of merit and availability of seats in their respective category. In case of such cancellations, the Tuition Fees paid by the candidate shall be refunded after deducting the NON-REFUNDABLE Token fees.

NOTE: Candidates who have completed their Degree (or equivalent) from outside India or a University not specified in the Admissions Handbook 2024-25 should produce an equivalence certificate, issued by Association of Indian Universities by 10 June 2024 (until midnight) *(check Admissions Handbook 2024-25 for detailed information).*

STEP 5: DOCUMENT VERIFICATION

The documents uploaded by the candidate will be verified against the information provided by the candidate in their Application Forms, at the time of applying online.

Upon verification of the documents (as mentioned in **STEP 4**), if the documents are found to be incomplete/incorrect/invalid, the candidature of such candidates will stand cancelled. In case of such cancellations, the Tuition Fees paid by the candidate shall be refunded after deducting the NON-REFUNDABLE Token fees.

STEP 6: ISSUE OF PROVISIONAL OFFER-LETTERS OF ADMISSIONS

Based on the merit and availability of seats, Provisional Offer-Letters of Admissions will be issued to those candidates who have paid the Tuition Fees of Semester-I (including NON-REFUNDABLE Token Fees) and whose uploaded documents have been verified and found to be in order.

SUBSEQUENT ROUNDS OF SEAT ALLOTMENT

Subsequent Rounds of seat allotment (on vacant seats) will be communicated to the next eligible candidate, on their registered email ID, in the order of their merit in the respective category.

Date: June 04, 2024
Place: Ahmedabad